

PRIVACY NOTICE ON THE PROCESSING OF PERSONAL DATA

Pursuant to Article 13 of EU Regulation 2016/679 ("GDPR")

What is this document? What is it for?

In order to assess and manage the project funding requests ("Requests") we receive, we need to process certain personal data. This document describes how personal data is processed in this context.

Who processes personal data?

which determines the purposes and means of processing personal data (hereinafter also "Controller" or "we"). Registered office: Corso Cavour 14, Verona.

Contact: privacy@fondazionesanzeno.org

What personal data is processed and why?

In order to assess and manage the Requests we receive, we process the identification data (e.g. first and last name) and contact details (e.g. email address and phone number) of the legal representatives of the applying organisation, of the staff working within it, as well as of the project manager and project contact person (hereinafter "Data Subject"). Providing this data is mandatory and, in its absence, we will be unable to assess the funding request submitted.

What personal data is processed and why?

The need to carry out pre-contractual measures preparatory to the assessment and possible approval of the Request (Art. 6(1)(b) GDPR).

How long is personal data retained?

Depending on the outcome of the Request:

- **Approved:** data is retained for the entire duration of the project and, once concluded, for a further 10 years, in order to fulfil relevant contractual and legal obligations (e.g. tax regulations);
- **Not approved:** data is retained for the duration of the assessment process and subsequently deleted.

Is personal data disclosed to the public?

No, the data processed is not disclosed to the public.

Who is personal data shared with?

Personal data is shared with:

- our staff responsible for managing Requests;
- our consultants and/or suppliers who support us in fulfilling obligations related to Requests;
- where necessary and required by law, data may also be shared with public authorities upon their express request.

Privacy rights

The Data Subject — i.e. the individual to whom the personal data relates — may exercise their rights regarding their personal data (pursuant to Arts. 15–21 GDPR) by writing to privacy@fondazionesanzeno.org: we will respond within 30 days. In particular, the Data Subject may exercise the right to: access, rectification, erasure, restriction of processing, and data portability.

Furthermore, if the Data Subject believes that the processing of their personal data is being carried out in breach of the GDPR, they have the right to lodge a complaint with the Italian Data Protection Authority (*Garante per la protezione dei dati personali*).